**VISITOR RULES FOR STUDY ROOM**

**Article I**

Library users are required to place their coats, briefcases, bags, purses, etc. in designated locations.

**Article 2**

**Eating and drinking is not permitted in the study room, and smoking and using mobile phones is also strictly forbidden.**

**Library visitors are required to be quiet, to take other users into consideration and to follow the instructions of employees of the library.**

**Article 3**

Each user is allowed to use the manual library and the collection of periodicals.

**Article 4**

The library allows photocopying by those present in the library or in the study on a self-service copy machine.

If copying of a document could result in its damage, library employees may refuse to permit such copying.

**Article 5**

Each user is required to protect borrowed documents from damage and may not devalue or write over them (and shall be fully liable for their damage).