**Application Form**

**Online MBA Program**

**Information about the application requirement and the admission process**

**The admission and studies in the online MBA program are governed the “Online MBA Program: Study and Examination Regulations.” The decision on your admission will be made based on assessment of the following criteria:**

* Previous completion of university studies (bachelor degree at least)
* 3 years of professional work experience
* Proficiency in English (B2 level at least)
* Demonstration of motivation to study (motivation letter)

**As an appendix to this application kindly provide the following documents:**

1. **A copy/scan of all academic degrees** including complete transcripts to demonstrate successful completion of (at least) undergraduate degree (bachelor or its equivalent) spanning a period of three years minimum (180 ECTS);
2. **An up-to-date professional Curriculum Vitae** demonstrating at least three years of professional experience **and a motivation letter** demonstrating professional and career interest;
3. **A proof of proficiency in English** - copy of an international certificate proving English language proficiency at least at B2 level according to CEFR (e.g. FCE; IELTS 6.0; BULATS 60; BEC Vantage; TOEIC 750; TOEFL iBt 87; PTE General Level 3). Alternative certifications or tests may be accepted based on the decision of the Head of the Department of Languages of the University;
4. **A proof of payment of the application fee** of 2.420 CZK, incl. VAT. For payment details ask program administration when submitting your application.

**What happens once your application has been received?**

* You receive an e-mail acknowledging a receipt of your application and containing further information on the admission process.
* You will be asked to pay the admission procedure fee of 2.420 CZK.
* You will have an interview with the MBA Program Director. The admission interview takes approximately 30 minutes. The interview will be held virtually (VOIP, Skype, Google Talk/Meet, MS Teams, WhatsApp, telephone or others).
* Your application will be assessed and you will be issued a letter of admission (or denial) from the rector.

*All information received during the application process will be treated as confidential. Please do not hesitate to contact us at* *mba@savs.cz* *for any further information.*

**Škoda Auto University**

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**Application Form**

**Online MBA Program**

*Please insert your passport photo here*

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**Personal Information**

|  |  |
| --- | --- |
| Last name | Click or tap here to enter text. |
| First name | Click or tap here to enter text. |
| Date of Birth (dd/mm/yyyy) | Click or tap here to enter text. |
| Place of Birth (City, Country) | Click or tap here to enter text. |
| Birth certificate number (for Czech citizens or permanent residents) | Click or tap here to enter text. |

**Residence Address**

|  |  |
| --- | --- |
| Address | Click or tap here to enter text. |
| Zip Code | Click or tap here to enter text. | City | Click or tap here to enter text. |
| Country | Click or tap here to enter text. |

**Contact Information**

|  |  |
| --- | --- |
| Mobile | Click or tap here to enter text. |
| E-mail | Click or tap here to enter text. |

**Form of payment**

|  |  |
| --- | --- |
| Admission procedure fee | [ ] will be paid by student [ ] will be paid by company\* |
| Tuition fee | [ ] will be paid by student [ ] will be paid by company\* |

**\*Company Address (if applicable)**

|  |  |
| --- | --- |
| Name of the company | Click or tap here to enter text. |
| Address | Click or tap here to enter text. | City | Click or tap here to enter text. |
| Country | Click or tap here to enter text. | Zip code | Click or tap here to enter text. |
| ID (IČO) | Click or tap here to enter text. | E-mail | Click or tap here to enter text. |

[ ]  *I hereby confirm that I have read and understood the Information Memorandum on personal data processing at ŠAVŠ placed on* [*https://www.savs.cz/en/personal-data-protection*](https://www.savs.cz/en/personal-data-protection)

**Send your application including an appendix by email to:** mba@savs.cz